Statement of Work for (Title of Project)

Prepared by: Date:

1. **Scope of Work:**
2. **Location of Work:**

(Describe where the work must be performed. Specify the location of hardware and software and where the people must perform the work).

**Period of Performance:**

1. **Deliverables Schedule:**
2. **Applicable Standards:**
3. **Acceptance Criteria:**

**Special Requirements (for wok, like what kind of skills needed):**